



EMBROIDERERS' GUILD OF WESTERN AUSTRALIA

ANNUAL REPORT
1 JULY 2018 – 30 JUNE 2019

565 Canning Highway, Alfred Cove WA 6154
www.embroidersguildwa.org.au

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PRESIDENT'S REPORT

It is with great pleasure that I present the Embroiderers' Guild of Western Australia's Annual Report for 2018/19. It has been an honour to be President of the Guild for the last nine months of this year following the last AGM held in September 2018. The year has been an exciting and busy one dominated by preparing for and celebrating our 50th Anniversary in 2019.

Early in my time as President I received advice that the Honourable Kim Beazley AC, Governor of Western Australia, had agreed to be our Patron. This continues a long tradition of patronage of the Guild by the State's Governor, and we are delighted and honoured by Mr. Beazley's demonstration of support in this way.

MANAGEMENT OVERVIEW

At the 2018 AGM our previous President, Jenny Stephenson retired, and I would like to place on record the Guild's appreciation of her leadership over the preceding three years. Under Jenny's guidance the Guild continued to be well managed and financially secure and Jenny encourage discussion about how the Guild would remain relevant to a broad range of people for the next 50 years. She set the pace for our 50th Anniversary Celebrations by establishing a small 50th Anniversary Committee and she oversaw the major renovations to Guild House. The 2018 AGM also saw the retirement of six other members of the Management Committee whose wisdom and experience was sorely missed by the incoming group.

New members elected were myself, Sandy Mack and Elizabeth Mortley and Bev Wasylkewycz and Kathryn Kenny were reappointed. Unfortunately, no nominations were received for the positions of Secretary and City -Vice President. Immediately after the meeting Jenny Stephenson advised that she would cover the position of City Vice President until a nomination had been received or until the end of the financial year and Glen Hall advised that she would continue as Secretary until Christmas 2018. In October that year, Leanne Barker offered to become Secretary and the Management Committee was delighted to appoint her to that position. Jenny Stephenson acted in the position of City-Vice President until June 2019.

The AGM last year also saw the presentation of Life membership to Gerry Harvey. Gerry was recognised for her 12 years on the Management Committee including as President and City Vice President and 7 years on the Education Committee. She was a major organiser of Rusty Walkley's 80th Birthday celebrations in 2012 including the retrospective exhibition of Rusty's work and the publication of the book 'The Flying Needle'. She took a key role in organising the convention to celebrate the Guild's 35th anniversary and has been on every Exhibition since then.

In September 2018 the Guild, by a Special Resolution, agreed to amend its Constitution to meet the requirements of the Associations, Incorporation Act 2015. The new constitution was subsequently registered with the Department of Mines, Industry Regulation and Safety, the Department currently responsible for the administration of the Associations Incorporation Act 2015.

The Management Committee and Guild members have continued to be well supported by our Administrative officer, Wendy Myles who works 10 hours per week over two days in the office. Wendy is ably supported by volunteer Maryvonne Holister.

GUILD HOUSE

Guild House and the land on which it sits, represents the largest asset on the Guild's balance sheet. Management Committee is therefore responsible for ensuring that it is maintained and improved so that it can be enjoyed by future embroiderers. Normal regular maintenance was carried out and some small but important capital works were undertaken. These included replacing the roof flashing following a significant leakage over the glass doors in the foyer, the replacement of the backroom fluoro light tubes with LED tubes and, a soak well and drain were installed in front carpark to prevent excessive pooling of water. (See the House Report for 2018/19 for additional details).

GUILD FINANCES

The Guild's finances remain in a sound state. Some efficiencies and a cost-conscious culture resulted in a small surplus on the income and expenditure statement for the financial year 2018/19. This meant that we could hold fees constant for the 2019/20 year. However, increasing costs and requirements for the Guild to invest in new technologies means that fees may well rise in the 2020/21 year. Significant fund-raising efforts by members resulted in just over \$20,000 available for our 50th Anniversary celebrations throughout the calendar year 2019. (See the Treasurer's Report for further details.)

GUILD LIBRARY AND COLLECTION

Both the Guild's Library and Collection are significant and much-loved assets of the Guild. The highlight of the year for the Library was the installation of new shelves which enabled a small increase in the total shelving available. The old shelves were collapsing and so this work became urgent. The Guild is grateful for the generous grant from Lotteries West which made this replacement possible. (See the Library Report for 2018/19 for additional details).

The Collection continues to grow in the year with some 89 donated items being accepted, washed and accessioned. One purchase was made – a machine embroidered picture by Canadian artist, Amanda McCavour. (See the Collection Report for 2018/19 for additional details).

MEMBERSHIP

The Guild had a total membership of 514 people at the end of the 2018/19 year. This was slightly lower than the previous year (536). New members (74) was an increase over 2017/18 (62) but renewals in 2018/19 were 440 compared with 474 in 2017/18. Growing our membership base must continue to be a priority for us.

GROUPS

The number of Groups remained stable this year with 14 metropolitan general embroidery groups, 8 specialised embroidery groups and 6 country groups. On behalf of the Management Committee, I would like to record our sincere thanks to the Group Leaders and Teachers who devote many hours to organising the group's activities and structured learning programs.

MAJOR ACTIVITIES FOR THE YEAR 2018/19

EDUCATION COMMITTEE

This last year the Education Committee has again presented a very successful workshop program. In total 21 workshops were offered and enjoyed by 166 people. One particularly satisfying moment was when over 20 people enrolled for the Introduction to stitching (CHECK NAME). It was so rewarding to see some of our relatively new members enjoy the two weekends of learning. (See the Education Report for 2018/19 for additional details).

Education Committee also sponsored a "Surprise Day" to raise money for the 50th Anniversary activities. A full house had a great day learning one of four different techniques and chatting over a delicious lunch. This was such a successful initiative that the Education Committee is considering it as an annual event. This complemented the very considerable work undertaken by the Education Committee (particularly its Chair, Jill Merker) in arranging the interstate and overseas tutors for the Convention. These arrangements typically take 18 months to 2 years to organise, so they started in 2017 and reached a crescendo in 2018/19.

50TH ANNIVERSARY

Last year (2017/18) the Guild established a small Committee to plan and oversee our 50th Anniversary celebrations. That Committee has been very ably chaired by Glen Hall and she and the other members¹ have worked hard over this last two years to create a year which

¹ Members of the 50th Anniversary Committee: Glen Hall (Chair), Jenny Stephenson (President then Immediate Past President), Marilyn Bolton (Country Vice President), Gerry Harvey, Prudence Ford (President, 2018/19), Jenny Quartermaine (Public Relations Officer), Helen Jones and Lorraine Hamilton.

will be remembered for its opportunities to catch up with old friends, make new ones, have fun and be excited by the rich displays of embroidery and the learning opportunities.

The first have of this year our efforts to raise funds for our celebrations in 2019 continued with many groups and individuals contributing to raising some \$20,000. The commemorative tea towels provided popular and a hilarious Quiz Night was enjoyed by an audience packed into Guild House.

The celebrations began with a fantastic Exhibition of members work at the Perth Convention and Exhibition Centre. The Exhibition, “Exquisitely Gifted” was opened by our Patron, the Honourable Kim Beasley, AC, Governor of Western Australia. Positive feedback was received from embroiderers and non-embroiderers alike, who commented on the diversity of works from traditional to contemporary, the exquisite stitching and the layout of the display. The design of the Exhibition enabled each piece to be seen clearly from wherever one stood and enticed one to look more closely at another piece across the room.

The winner of the Rusty Walkley Award was the City Stitchers Group with their book ‘**You Don’t Have to be Born Here to Belong Here**’. This beautiful book was designed and stitched by Group members and has now been given to a refugee child. The People’s Choice Award went to the Monday Night Owls Group for ‘**The Alice Project**’. (In September 2019 we received advice from The Children’s Hospital that they would be delighted to accept this

Planning is well underway for a fantastic 50th Anniversary Lunch in July and the “Threads of Gold” Convention in September.

THE FUTURE

This AGM will see a small number of new members for the Management Committee. This gradual change in membership is a great thing as the balance of new ideas and experience enables us to move forward with confidence. We have much to look forward to with the first six months of 2019/20 being a continuation of our 50th Anniversary celebrations. The Management Committee is already thinking about 2020 and beyond and we plan to do more thinking about updating and streamlining our administration, improving access to Guild House, beginning some longer term thinking on how to get our embroidery out into the community and exploring opportunities to expand our teaching/learning opportunities. It is an exciting time to be involved in the Guild and in embroidery!

Prudence Ford

President.

TREASURER'S REPORT

In the 2018/2019 financial year the Guild received an income of \$95,094.63, with expenses of \$69,596.44, realizing a surplus of \$14,768.36 after depreciation for normal operations. In addition, \$53,011.68 (being prepaid daily ticket and workshop fees for the Convention and post-Convention workshops and fundraising by members for the 50th Anniversary celebrations) has been set aside in the Balance Sheet under Non-Current Assets. These funds are specifically for the 50th Anniversary activities and will be used to cover expenses in the 2019/20 financial year.

INCOME

MEMBERSHIP FEES

This year we were up on Membership fees taking in \$34,110.00 compared to \$32,952.50 in the previous financial year.

WORKSHOPS

Income from workshops, was \$19,049.50 against last year \$27,542.50, with outgoings of \$16,010.10, against last year \$18,220.29, a surplus of \$3,039.40, compared to last year's surplus of \$9,322.21.

OTHER INCOME

Amenity fees showed an income of \$12,900.00.

Our Library raised \$5,308.25, \$3,149.05 from Donation sales and \$1,659.00 from Book sales. Library expenses show \$887.57 for subscriptions. Sales of Educational books totalled \$3,396.34, Group and individual donations raised a further \$2,343.74. The closing of Mandurah Group and Sunday Samplings group, "excess funds" accounts for most of this. Term deposits raised \$4,213.80 this year.

EXPENDITURE

GUILD HOUSE

As can be seen in the expenditure, the Guild's running expenses totalled \$12,800.85, \$516.55 up on last year as more maintenance was undertaken. The main expenses were Grounds Maintenance \$942.50; Cleaning \$2,325.00; Catering \$643.92; Electricity \$1,758.15; Rates \$3,210.63; Water \$625.45; Equipment maintenance \$319.00, which requires the yearly servicing of air conditioners, fire extinguishers and checking all electrical equipment for insurance purposes. Repairs and maintenance of building \$2,976.20 ensures the yearly clearing of gutters and white ant treatment. Insurance costs totalled \$6,848.96.

NEWSLETTER

Our Newsletter this year has cost \$4,502.99 down \$788.66 from last year. A further \$875.00 was raised through Newsletter ads, plus Subscriptions for magazines and galleries \$355.00.

ASSET DEPRECIATION

Depreciation of Assets totalled \$10,729.63. We were able to update both the office and library printers for \$684.98; replace the wall mounted hot water system in the kitchen for \$1,540.00 and re-shelve the entire library for \$10,246.29 (this was aided by a State Lottery grant of \$9,314.00)

I would just like to thank all who have assisted me this year with their prompt attention to matters which assist me in getting the reports out on time. You have been amazing.

Pip Reid
Hon. Treasurer

CITY VICE PRESIDENT REPORT

As no nominations for the position of City Vice President were received at the last Annual General Meeting, I agreed to act in this capacity until the end of the current financial year. Changes in my personal life however, have caused me to be absent from the State for several periods during the year. As a result, I have not been in contact with groups as much as I would have liked. Members of the Management Committee and 50th Anniversary working group did, however, liaise with many city groups in regard to the 50th Anniversary celebrations and in particular, to the major exhibition in May.

GROUP LEADERSHIP

Issues of group leadership have arisen during the year. A recommendation was made several years ago, that group leaders should change every three years, the third year being a period where a leader-in-waiting would be familiarized with the role. In general, adoption of this approach does not appear to be happening. Where the group leader does step down, difficulties arise as most group members are unwilling to take on the role. Several groups are happy with the status quo and change of leader is not an expectation. I would like to suggest that the Guild explore strategies to entice more members into leader roles.

MEMBERS

A number of our members are ageing and having associated problems related to vision, hearing and memory. It is encouraging to see group leaders accepting these changes and not only encouraging attendance but in one case, facilitating this, thus acknowledging the importance of ongoing social contact provided by participation in familiar surroundings.

The position of City Vice President is an enjoyable one providing many opportunities for interaction with city members. It is also vital to the effective functioning of the Guild. It is essential that an appointment be made for the coming years.

Jenny Stephenson
City Vice President (Acting)

COUNTRY VICE PRESIDENT

My third report as Country Vice president, the years have just rushed past and I have enjoyed my travels visiting the country groups and catching up with lots of familiar faces. It's been a busy year for everyone with the wonderful exhibition at the Craft Fair, the birthday lunch and the Convention which is almost upon us as I write my report. I think I can safely say most country and probably all members were happy to have had their exhibition pieces delivered and returned and heave a sigh of relief that it was over but what an amazing display of our work it was.

VISITS TO GROUPS

I have managed to visit all country groups at least twice this year and once again have enjoyed my time seeing what everyone is up to, helping out where I can and trying to keep the groups up to date on what's happening in the Guild. I think that having that link is really important in keeping our country groups connected not only to the Guild but to the other country groups as well.

GROUP ACTIVITIES

I am happy to say that all country groups are working well with enthusiastic leaders and members. Bridgetown group are slowly growing in numbers and will be hosting Country Day in March next year.

Northam under the watchful eye of their group leader have been busy with embroidered flowers of the month, postcards to be entered in the Northam show and some canvas work.

Dawesville had some fun with gold work Christmas decorations and have been busy with some back to basics samplers as well as everybody doing a little bit of what they like!

Albany Night Group have been experimenting with White work, ribbon and canvas. Ann Marie Anderson-Mayes ran a workshop in Albany in April, 9 ladies from Denmark and both Albany groups participated, with some beautiful results.

Denmark group have had mini workshops trying their hands at ribbon work and Brazilian and hosted Stitches By The Sea in May. 36 ladies enjoyed the day, our president being one of them. The project was a book weight embroidered with some crewel work. Some of Denmark's work was on display at Guild House in June, July and August.

South Coast have also gone back to a stitch of the month idea and have had great fun revisiting some old favourites, their entries into the Albany Show did them proud with many first, second and third prizes.

RETREATS

The Avalon retreat in May was a very happy 3 days of stitching, catching up and relaxing, next year is already fully booked. We are trialling another venue in October to see whether a second retreat might be an option.

No major workshops in the country this past year as everyone has been busy enough with exhibition pieces and attending our birthday events but we have a few things in the pipeline for next year.

Congratulations to everyone for creating such a memorable 50th birthday.

Marilyn Bolton
Country Vice President

EDUCATION SUB COMMITTEE REPORT

The committee continues to focus on two major areas– providing a workshop programme for members and providing a programme for personal development, which includes the Teacher Accreditation Certificate.

THE WORKSHOP PROGRAMME

The workshop Programme continues to be successful. We always appreciate feedback and suggestions from members regarding workshops we have held and those we might hold.

	JULY – DEC 2018	JAN - JUNE 2019	TOTAL
Number of Workshops planned	8	13	21
Number of Interstate/Overseas Tutors workshops	5	8	13
Number of Local Tutor workshops	3	5	8
Number of workshops cancelled	1	0	1
Number of Participants	56	110	166
Income Received	\$8,010.00	\$12,445.00	\$20,445.00
Tutor Fees	\$3,475.00	\$6,635.00	\$10,110.00
Airfares	\$1,292.00	\$1,508.10	\$2,810.00
Hire of Venues	\$630.00	\$1,400.00	\$2,130.00
Inc - Exp	\$2,613.00	\$3,041.00	\$5654.00

The profit for a workshop as seen in the table presented above, illustrates numbers in classes above the minimum needed to cover our basic costs.

The cost of courses run by local tutors remain at \$60/day, Interstate tutors at \$70/day and the International tutor's workshops at \$80/day. This charge covers the cost of tutor's fees, travel expenses and the hire of venues, all of which continue to rise. Only one workshop was cancelled because of low numbers.

Our surplus has allowed us to substantially reduce the fee charged to members attending the Foundations 1 & 2 courses. In Semester 1 2019 we had a record number of 25 attendees at our Foundations of Embroidery classes. All excess funds contribute to general funds for the management of the Guild.

Our visiting tutors over this 12-month period were:

Margaret Lee x 2, Jan Pilgrim and Alison Snapp. We wish to acknowledge those who generously offer to billet our interstate and overseas teachers.

Our local tutors were Maree Talbot, Raelene Vincuillo, Tania Cohen, Jenny Stephenson, and Rita Petters.

Our 'Block of the Month series of workshops has continued very successfully.

The committee held a Surprise Project Day in June and raised in excess of \$800 for the 50th Anniversary celebrations. Four projects were taught, and lunch was served. By popular demand this will be included next year as part of the Workshop programme. Thanks are due to the committee members and others who volunteered their time to make this a success.

THE PERSONAL DEVELOPMENT PROGRAMME

The Personal Development Programme in 2019 has 20 participants, including two in Albany, working their way through a variety of certificate programs including General Embroidery/Hand and General Embroidery /Machine, some Specialisation Certificates and several undertaking the Teacher Accreditation Certificate. While the certificates are self-driven, meetings are held at Guild House every second month to encourage and assist with progress of the files and samples.

We are pleased to present Molly Clark with her certificate of achievement for completing the Hardanger component of the General certificate of embroidery Hand and Teacher training.

Thank you to the committee members and the many others who have supported our programmes over this year.

Jill Merker
Convenor, Education Sub Committee
September 2019

PUBLIC RELATIONS REPORT

This past twelve months has been an exciting one of planning, updating and new initiatives for the Public Relations team, leading to the celebrations of the Guild's 50th Anniversary year.

The PR team changed structure when Kaye Inigo stepped down as our Website Administrator. We acknowledge and thank Kaye for her valued contributions over a number of years.

WEB SITE

A new role, Website & Social Media Coordinator covers day-to-day website maintenance and posts. This has been undertaken by myself. Michele Ong, the original programmer provides website administration and technical support as required. A small budget of \$1000 was made available and Editor User training was undertaken by 3 of the PR people in late November. I continue in the role of Public Relations Officer, Danielle Matthews with Social Media, looking after Facebook and Instagram accounts, Lorraine Hamilton with craft shows, Gaynor Ashford public relations on behalf of the Collection Group and Liz Mortley PR on behalf of the Education sub-committee.

Updates to the website include improving the search engine making the Guild website easier to access on the internet and layout changes especially in relation to the 50th Anniversary celebration events.

The Guild encourages the development of knowledge, technique and artistry in all forms of embroidery and lace, traditional and contemporary. To this end the EGWA Workshop Calendar has been promoted widely using the Guild Website, FaceBook and Instagram accounts, Melville newsletter Arts e-News, and online websites 'Community News online' and 'Eventfinda'. This has proved successful, in particular, contributing to a very successful Introduction to Embroidery (Foundations 1) participation for 2019.

SOCIAL MEDIA

There has been a transitioning of the Guild's social media strategy from curating (or illustrating) beautiful embroidery from around the world to focusing primarily on stories that promote and showcase the work and activities of members of the guild, our collection, and local and visiting tutors. This has resulted in a strong following through sharing high quality content. Gail Guthrie's earlier contribution toward this is acknowledged here as well as the work by Danielle Matthews since taking on the role. Reporting at 6 October 2019, for the last 12 months the Guild has posted 39 events, which have reached over 10K people, with 517 responses (interested or going).

BOOKING FOR GUILD EVENTS

Trybooking online registration was trialed this year for the Quiz Night, Surprise Project Day and Anniversary Lunch, with great success. 80% of our bookings for the Anniversary Lunch and 94% for Surprise Project Day were booked on line. Changing from very manual systems to online has enabled easy access to data with timely, comprehensive reporting for the

Guild event organizers and ease of payment for attendees. Direct links to Trybooking registration can be embedded in all promotional material including website/FB posts.

COMMUNITY ENGAGEMENT

The focus of the team continues to be the promotion of the Guild; developing and maintaining strong ties with the general community while promoting the skills, diversity and opportunities within the Guild, especially in this, our 50th Anniversary.

CRAFT SHOWS

The annual Craft Shows provide a perfect arena to display the beautiful and diverse embroidery and textile work of members, and are the source of significant numbers of new members. The August 2018 Craft Fair, was hosted by Dianella Group with Creative Machine Art and Thread Magic. Members filled the rosters, provided items for display and were assisted by other group members as required. Hand and Machine 'Have a Go' activities again proved to be popular with visitors. Brochures, information and invitations are handed out freely.

The May Craft & Quilt Show at the Convention Centre was home to the Guild's '**Exquisitely Gifted**' Exhibition. Organized by Glen Hall and 50th Anniversary Committee, curated by Helen Jones and Glen Hall. It was opened by the Governor of W.A. Hon. Kim Beazley AC. With over 3,000 visitors, 214 exhibits - Framed pictures, soft hangings, 3D pieces, all sizes from tiny to very large. Group pieces and individual pieces. The Collection Group curated a display 'From Labour to Leisure: Stitch in the Lives of Women'. Members volunteered for all aspects of the Exhibition – hostessing, reception, bumping in and out, set up, workshops. The **Rusty Walkley Award** winner was City Stitchers Group for the book 'You don't have to be born here to belong here' which was gifted to a refugee child. **People's Prize** winner was Night Owls Group for 'The Alice Project' which has just been accepted for display in the new Children's Hospital.

LOCAL COUNCIL EVENTS

Local council events are opportunities for groups to participate in their own areas. A 50th Anniversary display was organized by Gaynor Ashford at the City of Melville's AH Bracks Library over December and January 2018-2019. Also, in City of Melville, Gaynor demonstrated Bargello at a June " Crafternoon " workshop.

Participation in the September City of Melville's Open Studio -Art Trail was organized by Helen Jones and Jenny Quartermaine. 68 visitors were welcomed by volunteers with Creative Machine Art, Japanese/Chinese Embroidery, and Textile Collection Groups and a 'hands on' group in the back room. Interest was shown in the exquisite and the contemporary work on display, the Textile Collection and in the Guild itself, resulting in 1 new member.

THE ROYAL PERTH SHOW

The Royal Perth Show is an important avenue for reaching out to new and wider audiences. Guild representative Valerie Cavill ensured Guild involvement in 2018 with the Greenwood Group demonstrating embroidery at the Creative Crafts pavilion. As well, many Guild members entered and won places for their embroidery and lace work.

OTHER COMMUNITY ACTIVITIES

Whilst engagement in local festival events was limited this year the Guild participated in the Awesome Festival for Bright Young Things in October 2018. Organized by Ros Cvitanovich and manned with support from volunteers, this event provided an opportunity to engage with the younger generation of stitchers. ‘Three projects were offered to children... with an age range of about 3 to 13 years. Everyone that popped in was quite happy to participate, a great atmosphere’. (Ros)

‘Gen Y’ ‘Sip ‘n Stitch’ events, organized by Thread in Common embroidery collective (Danielle Matthews and Rachel Pages-Oliver) and held at Guild House, invites engagement with the 22-36 year old cohort. “Open to anyone who identifies as belonging to Generation Y and is interested in connecting with other Perth locals in hand embroidery”. One new member, and workshop enrolments have resulted to-date.

The next twelve months promises to be equally exciting with opportunities to continue our work on the website, introduce an email system for keeping in touch with interested parties, and embedding online bookings for Guild events. PR will continue to report on the Guild’s story, member accomplishments and strive for greater engagement with the community.

In closing I would like to thank everyone for their assistance, big or small, whether providing pieces of embroidery (often at short notice) for displays, hosting, demonstrating techniques, helping with ‘Have a Go’ activities, manning stalls. Thank you all very much – together it is all possible!

Jenny Quartermaine
Public Relations Officer

LIBRARY REPORT

Since the last AGM the library has had new shelves and desk installed thanks to a Lottery West grant written by Jenny Quartermaine. Kaye and I spent the Christmas break reorganizing the shelves and we hope you like our “new look” library.

BOOKSTOCK

In the past year a total of 20 new books have been purchased and a further 19 have been donated from members and the wider community.

At the annual stock take held in January 2019, approximately 48 books were withdrawn, either because they were duplicates, out of date, or in poor condition.

Just 1 book and 1 magazine were missing:

- NICHOLS, Marion Encyclopaedia of Embroidery Stitches A/NIC; and
- INSPIRATIONS No77.

Please check to see if you have them and if so return them to the library desk. The library now has a total of approximately 1760 books.

MAGAZINES

The magazines are now housed in new boxes on the new shelves.

We have full sets of INSPIRATION and STITCH. The most current years of EMBROIDERY from the UK Embroiderers Guild, THREADS from New Zealand, TEXTILE FIBRE FORUM, DOWN UNDER TEXTILES and its replacement EMBELLISH are also on the shelves.

PIECEWORK has been cancelled but the latest issues are still available.

ARCHIVES

We are now able to put our historical book collection on display in the locked cupboard. We have been researching the books and have listed them with their date of publication.

Included are several from 1969 when the library first began.

They may be viewed in the library, but not borrowed, just ask for the key.

BOOK SALES

During the past year we have received many very generous donations from members and the community enabling us to boost Guild funds and to buy a new colour laser printer for the library and the use of members. Please continue donating to help boost Guild funds and keep our library “self-sufficient” by supporting our Raffle & Grand Sale today.

Kaye and I would like to thank members who have helped with the running of the library this year especially Irene Mc Bride and Joan Eddy for assisting with the organizing of all the magazines. Thank you to all members who take care of the books, DVD's and magazines they borrow and please continue to enjoy your library.

Dellys Rodgers & Kaye Menzies (Librarians)

TEXTILE COLLECTION REPORT

MEMBERS

This year we welcomed Helen Carter to the Group.

Three members, attended professional development workshops, self-funded,

In August 2018, Zoe Carter and Valerie attended a mending workshop by UK tutor, Tom of Holland in Fremantle. In February 2019 Gaynor Ashford, the **AICCM** [*Australian Institute for the Conservation of Cultural Material*] symposium in Sydney.

Gail Hawes held a delightful exhibition, "ROUND", of her work in City Arts Place, Northbridge in March 2019.

TEXTILE ACQUISITIONS

Grateful appreciation is extended to Guild members and public for their continuing generosity in donating items and funds to the Collection. A total of 89 items were accepted, washed and accessioned in 2018.

- A special thanks to 'WATER on TAP' for purified water for washing and cleaning items donated.
- Purchases: from CASM, (Contemporary Art Spaces Mandurah), a machine embroidery picture by Canadian artist, Amanda McCavour was purchased. Cost \$300.

IN THE COMMUNITY

- For the WA Army Museum – Valerie worked on conservation of silk cushion with signatures of WWI 6th Tunneling Division with name Hugh Russell, a Military Cross winner. Donation of \$100 was received in appreciation of work done.
- At the BRACKS library – Melville during January & February - Gaynor set up a display publicising Guild events for Guild's 50th anniversary.
- The Archive Association of WA - Gaynor gave a talk re packing, storage and display.
- Karrakatta Club - enjoyed the loan of wildflower embroidered pictures, part of the Suitcase Exhibition, which were on display in the main dining room for 12 months.
- Advice given to many requests from the public regarding conservation. Donations received \$70.00.

AT GUILD HOUSE

- During the City of Melville’s “We Love Art Trail”, in September 2018, and
- National Trust Heritage Festival in April 2019, at Guild House, the Collection room was open.
- In May 2019 as part of the “Exquisitely Gifted” exhibition at the Perth Convention Centre, the Collection had display, “STITCH: from Labour to Leisure.”
- On Guild Stitch days, monthly Sunday Samplings and Albany “Stitches by the Sea” retreat in May 2019 - items from the Collection were displayed.
- Guild Groups visited Guild House and were given talks on the library and the Collection.
- Overseas Visitors - Ann Dowling Chairperson of Management Committee of the Mountmellick Embroidery Museum in Ireland visited in August.2018 and showed pieces from their museum. She donated Irish jean fabric and cotton thread which was given to the Education Committee.

ARCHIVES

The Guild archives have been divided into two sections. Sandy Mack and Jenny Quartermaine are now responsible for Guild Records and Lyn Wieck is responsible for vintage publications and reference material and records associated with items donated to the Guild Collection.

FINANCE

Brought forward 1/07/2018:

\$3,200.19

Income:

Donations	\$170
Total income	\$ 170.00

Expenses:

Purchase	\$300
Running costs	\$ 153.80
Museum subs	\$143
Total costs	\$ 596.80

Bank credit:

\$2,773.39

My thanks go to the Management Committee, Olwyn Scott, Dellys Rodgers and members of the Collection Group for their continuing support in preserving our cultural heritage.

Valerie Cavill,
Group Leader

HOUSE REPORT

Guild House is the Guild's most important asset and we owe it to those in the past who worked so hard to purchase it for us and to the next generation of embroiderers, to maintain it so that it is fit for purpose. This requires diligent action to ensure regular maintenance is carried out and more significant capital works are undertaken as necessary.

ROUTINE MAINTAINENCE

Gutters cleaned; one downpipe was blocked with a foil food tray. This may have been the cause of the damp moss covered mortar on the west wall.

All four air conditioners services, no problems detected.

Electrical testing of Emergency Exits, no problems detected.

Kitchen cupboards cleaned.

Insect baits replaced regularly.

Chair leg plastic protectors replaced as required.

Front white rendered wall was swept. Outside lights cleaned.

Front glass doors and security screens vacuum/swept for cobwebs.

Internal windowsills vacuumed.

Storeroom 1 shelves monitored for clutter.

Storeroom 2 emptied, cleaned and de-cluttered.

Verge mowing and weed removal as required.

Batteries in remote controls and clocks replaced as required.

ONE –OFF REPAIRS AND REPLACEMENTS

Photocopier replaced. Ink cartridges are purchased and recycled at Officeworks.

Replaced roof flashing following a significant leakage over the glass doors in the foyer.

Replaced the backroom fluoro light tubes with LED tubes.

Installed a timer on the old continuous urn.

Back door lock was replaced. The door had dropped causing the locking devices to be out of alignment.

In floor power points adjusted, the flip down covers were not closing.

3 chairs beyond repair were destroyed.

The continuous Urn failed, replaced with a smaller more efficient unit. This required some replacement wall tiling.

Soak well and drain installed in front carpark to prevent excessive pooling of water.

Over the last twelve months I have compiled a document covering all the activities involved in being the House Officer. This document includes timing for regular activities and the names and contact details of the excellent trades people I have used.

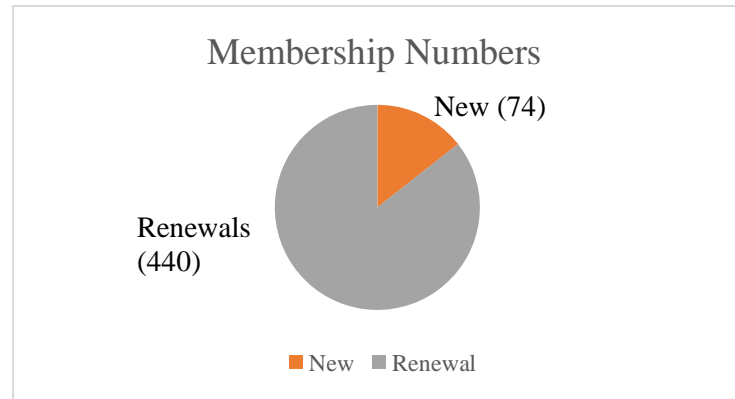
I would like to thank all those who have assisted with this work over the last twelve months. As this is my last report as House Officer, I hope that you will provide the same support and assistance to the new House person.

Joan Sibenaler
House Officer

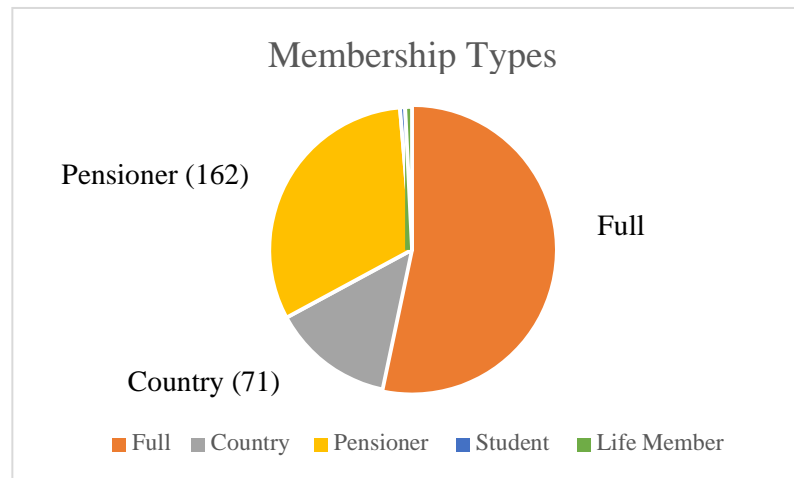
APPENDIX

MEMBERSHIP FINANCIAL YEAR 2019 SUMMARY

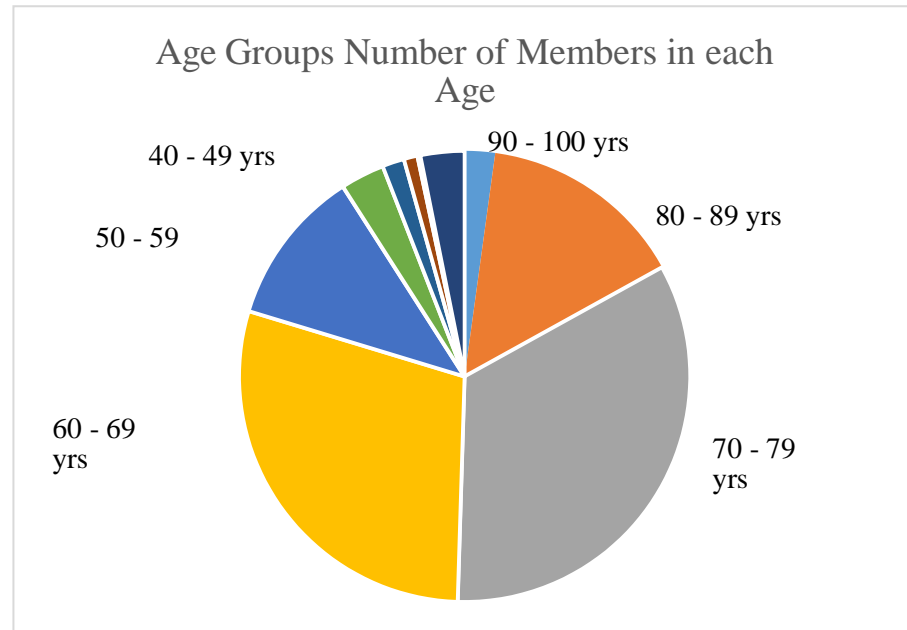
Membership	
New	74
Renewal	440
Total	514



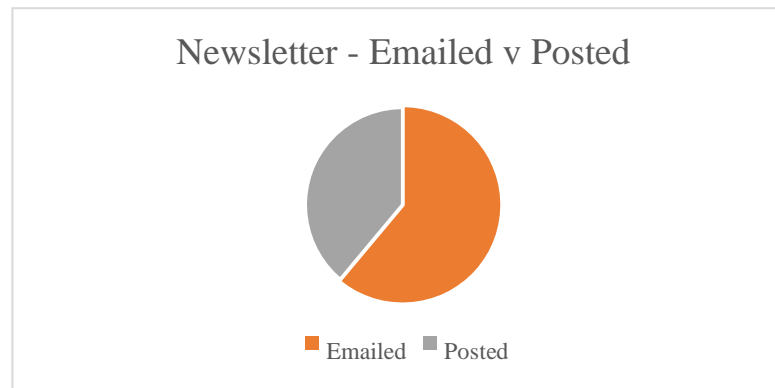
Membership Types	
Full	274
Country	71
Pensioner	162
Student	3
Life Member	4
Total	514



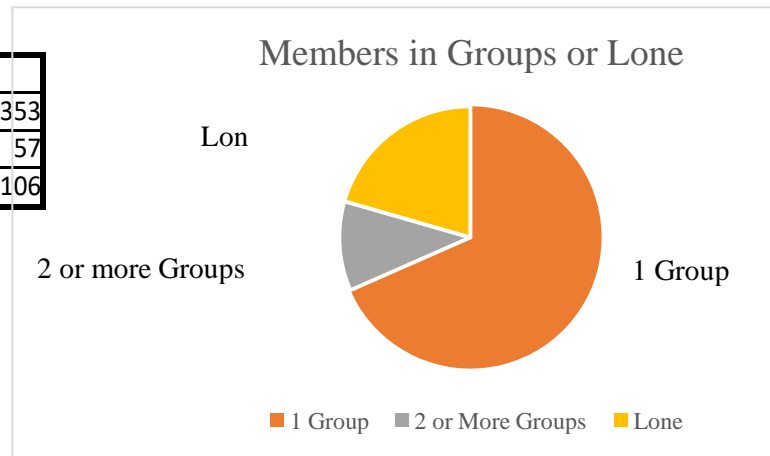
Age Groups		
Years	Age Groups	Number of Members in each Age Group
1918 - 1928	90 - 100	11
1929 - 1938	80 - 89	75
1939 - 1948	70 - 79	170
1949 - 1958	60 - 69	148
1959 - 1968	50 - 59	57
1969 - 1978	40 - 49	16
1979 - 1988	30 - 39	8
1989 - 1998	20 - 29	5
1999 - 2008	10 - 19	1
2009 - 2018	0 - 9	0
Not Given	?	16



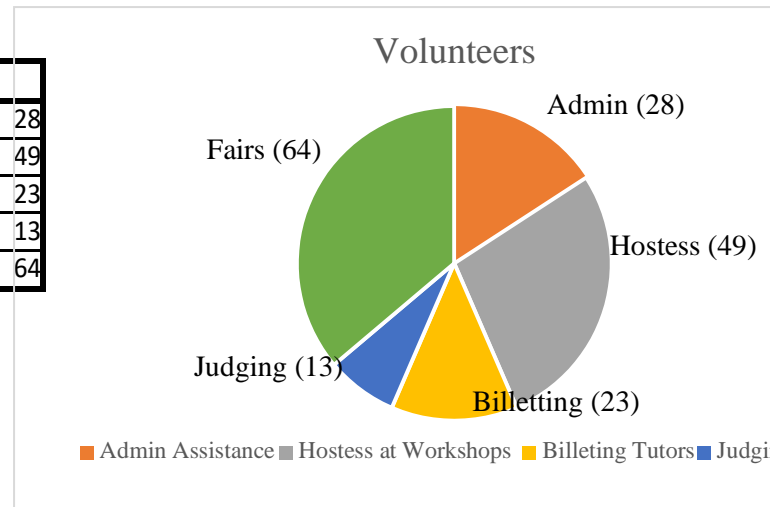
Newsletter Emailed or Posted	
Emailed	314
Posted	200



Members in Groups	
1 Group	353
2 or More Groups	57
Lone	106



Volunteers	
Admin Assistance	28
Hostess at Workshops	49
Billeting Tutors	23
Judging	13
Fairs	64



THE EMBROIDERERS' GUILD OF WESTERN AUSTRALIA (INC)
QUALIFIED INDEPENDENT AUDIT REPORT

To the Members of
The Embroiderers' Guild of Western Australia (Inc)

Scope

I have audited the financial report of The Embroiderers' Guild of Western Australia (Inc) for the year ended 30 June 2019 as set out in page 3 to 4. The members of the committee are responsible for the financial report. I have conducted an independent audit of the financial report in order to express an opinion on it to the members.

My procedures have been to examine, on a test basis, of evidence supporting the amounts and disclosures in the financial report, and the evaluation of accounting policies and significant estimates. These procedures have been undertaken to form an opinion as to whether, in all respects, the financial report is presented fairly of the Association's financial position and performance as represented by the results of its operations in accordance with the Associations Incorporations Act of Western Australia 2015 and the following Australian equivalents to International Financial Reporting Standards (AIFRS)

AASB 1031	Materiality
AASB 110	Events after the Reporting Period
AASB 116	Property, Plant & Equipment
AASB 1004	Contributions

No other applicable Accounting Standards or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

It should also be noted that my audit has been restricted to the assets under direct control of the Guild in Perth. The figures for the various metro and country branches have not been incorporated in the financial report.

The audit opinion expressed in this report has been formed on the above basis.

Qualification

It is not practical for The Embroiderers' Guild of Western Australia (Inc) to establish control over receipts and donations prior to their initial entry in the accounting records nor is it practicable for me to circularise possible members or contributors or perform other auditing procedures to satisfy myself that all receipts have been received and recorded. Accordingly, my audit relating to income has been limited to the amounts recorded in the financial statements.

Opinion

In my opinion, except for the matter referred to in the qualification, the Financial Report presents fairly the activities for The Embroiderers' Guild of Western Australia (Inc) for the year ended 30 June 2019.



Rajesh Malde
Honorary Auditor
26 September 2019

Embroiderers' Guild of WA (inc)
Balance Sheet as at 30th June 2019

MEMBERS ACCUMULATED FUNDS

General Fund - Opening balance as at 1st July 2018	\$1,669,276.55
Surplus for 2018/2019	<u>\$14,768.36</u>
General Fund - Closing balance as at 30th June 2019	<u><u>\$1,684,044.91</u></u>

Opening Balance	\$472,931.72
Surplus for 2017/2018	<u>\$14,768.36</u> \$ 487,700.08

RESERVES

Cash-backed

Exhibition Reserve Fund	\$ 12,000.00
Major Maintenance Reserve	\$ 10,000.00
Fixed Asset Replacement Reserve	\$ 15,000.00
Membership Reserve	\$ 5,000.00
Workshop Reserve	\$ 5,000.00
Marjory Pearse Country Grant	\$ 31,352.08

Total Members assets \$ 78,352.08

Non Cash-Backed

Library Books	\$ 45,000.00
Guild House & Land Valuation	\$1,072,992.76

\$1,117,992.76

TOTAL OF RESERVES

\$ 1,684,044.92

TOTAL MEMBERS' FUNDS- Represented by:

Bank Account	\$50,452.82
Debit Mastercard Account	\$2,000.00
House Float	\$250.00
Embroidery Collection Group	\$2,308.18
Term deposits	\$222,745.14
Stock on Hand Educational Books	\$5,331.50
Trade Debtors	\$1,125.00

Non Current Assets

1,472,871.04

Land		1,200,000.00
Furniture and Fittings	\$69,968.50	
Add additions	\$ 11,785.89	
Less disposals	\$ -	
Less accumulated depreciation	-\$57,272.53	\$24,481.86
Office Equipment	\$26,692.39	
Add additions	\$ 684.98	
Less disposals	\$0.00	
Less accumulated depreciation	-\$22,136.27	\$5,241.10
Embroidery Collection	\$3,886.00	
Additions	\$0.00	\$3,886.00
Library Books at Valuation	\$53,800.27	
Plus additions	\$590.09	\$54,390.36
Guild House	\$208,711.78	
Plus additions	\$0.00	
Less accumulated depreciation	-\$23,840.06	\$184,871.72

TOTAL ASSETS

\$1,757,083.68

Less CURRENT LIABILITIES

-\$73,038.76

Subscriptions paid in advance	\$9,955.00
workshop retreats in advance	\$687.50
50th Anniversary Funds 2019/2020	\$53,011.68
Gift vouchers issued but not redeemed	\$1,650.00
Trade creditors	\$7,734.58

\$1,684,044.92

Embroiderers' Guild of WA (inc)

STATEMENT OF INCOME AND EXPENDITURE FOR THE TWELVE MONTHS ENDED 30.6.2019

INCOME

2019 Subscriptions	\$ 34,110.00	
2020 Subscriptions	\$ -	
Amenity Fees	\$ 12,900.00	
Workshops	\$ 19,049.50	
Retreat	\$ 175.00	
Functions- lunch 2018/2019	\$ 2,849.00	
Functions- lunch 2019/2020	\$ -	
Market Day 2018	\$ -	
Newsletter Ads	\$ 875.00	
Gift Vouchers	\$ -	
Library - Fees, sale of books, printer fees	\$ 5,308.25	
Sale of badges & pens	\$ -	
Sale of Educational books	\$ 3,396.34	
Bank interest - Cheque account and term deposits	\$ 4,213.80	
Sundries - Tea & coffee, phone, photocopier	\$ 560.00	
Donations- group, individual	\$ 2,343.74	
Donations- external agencies	\$ 9,314.00	
		<u>\$ 95,094.63</u>

EXPENDITURE

Marjory Peasre Country Grant	\$ 709.55	
Bank Fees/ Merchant fees	\$ 839.08	
returned credit card payments		
Educational Book sales	\$ 2,017.30	
	add opening stock	\$ 5,014.06
	Less closing stock	\$ 5,331.50
		\$ 1,699.86
Gifts	\$ 500.00	
Publicity	\$ 842.00	
Guild House Running Expenses	\$ 12,800.85	
Guild House Administrative Expenses	\$ 4,023.96	
Newsletter & Subscriptions	\$ 4,857.99	
Postage	\$ 797.77	
Library	\$ 887.57	
Printing & Stationery	\$ 856.71	
Wages & Superannuation	\$ 13,961.25	
sundry expenses and reimbursements	\$ 380.64	
Insurance - General & workers Compensation	\$ 6,848.96	
Workshops& Retreat	\$ 16,010.10	
Functions - annual lunch	\$ 3,580.35	
	\$ -	
	Total Expenditure	<u>\$69,596.64</u>
	Income less expenses	25497.99
Less	Depreciation	\$10,729.63
Profit/(Loss) from Operations		<u>\$14,768.36</u>